

# CABINET LEADER'S WORK PROGRAMME

**1 JANUARY 2013 TO 30 APRIL 2013**

**(published as at 5 December 2012)**

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

(NB: There may be occasions when the Cabinet may make recommendations to Council for a final decision. E.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Cabinet's business at the meetings listed in the Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information.. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months.

**Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

**Key Decisions** will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

The Work Programme is available for inspection free of charge at The Council House, Burcot Lane, Bromsgrove, B60 1AA from 9am to 5pm Mondays to Fridays; or on the Council's web-site ([www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk))

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove, B60 1AA or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at The Council House. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 881409) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you.

The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

## **CABINET MEMBERSHIP**

Councillor R. Hollingworth	Leader of the Council and Portfolio Holder for Finance, Partnerships and Economic Development
Councillor Mrs. M. A. Sherrey	Deputy Leader of the Council and Portfolio Holder for Health and Well-being
Councillor M. J. A. Webb	Portfolio Holder for Leisure, Cultural Services, Environmental Services and Emergency Planning
Councillor Dr. D. W. P. Booth	Portfolio Holder for Strategic Housing, Business Transformation (including ICT) with special responsibility for the Town Centre Regeneration and Special Projects
Councillor C. B. Taylor	Portfolio Holder for Planning, Core Strategy and Regulatory Services
Councillor M. A. Bullivant	Portfolio Holder for Policy, Performance, Communications, Customer Services, Legal, Equalities, Democratic Services and Human Resources



<b>Decision</b>	<b>Decision Taker including Details of Exempt Information (if any)</b>	<b>Date of Decision</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Council Tax Base 2013/14 Business Rate Base 2013/14	Cabinet  <i>Recommendation to be made to Council</i>	9 January 2013  16 January 2013	Report of the Head of Finance and Resources	Teresa Kristunas, Head of Finance and Resources, 01527 64252 ext 3295
Council Tax Benefit Support Scheme	Cabinet  <i>Recommendation to be made to Council</i>	9 January 2013  16 January 2013	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer  01527 881673
Homelessness Grant Funding 2012/13 and Proposed Homelessness Funding 2013/14	Cabinet	9 January 2013	Report of the Executive Director (Leisure, Culture, Environment and Community Services)	Derek Allen, Strategic Housing Manager  01527 881278
Emergency Care Grants/Crisis Loans	Cabinet	9 January 2013	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer  01527 881673

<b>Decision</b>	<b>Decision Taker including Details of Exempt Information (if any)</b>	<b>Date of Decision</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Medium Term Financial Plan 2013/14 – 2015/16 Update	Cabinet	9 January 2013	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer 01527 881673
Medium Term Financial Plan 2013/14 – 2015/16	Cabinet <i>Recommendation to be made to Council</i>	February 2013 20 February 2013	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer 01527 881673
Quarterly Monitoring – Write Off of Debts (Quarter 3)	Cabinet <i>NB: Possible need to consider matter in private session by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972</i>	6th February 2013	Report of the Head of Finance and Resources	Teresa Kristunas, Head of Finance and Resources, 01527 64252 ext 3295
Fees and Charges 2013/14	Cabinet	6 February 2013	Report of the Head of Finance and Resources	Sam Morgan, Financial Services Manager, 01527 64252 ext 3295
<b>Decision</b>	<b>Decision Taker including Details of Exempt Information (if any)</b>	<b>Date of Decision</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Parkside Development	Cabinet	6 February 2013	Report of the Executive Director (Finance and	Jayne Pickering, Executive Director (Finance and

	<i>Recommendation to be made to Council</i>	20 February 2013	Resources) – S151 Officer	Resources) – S151 Officer 01527 881673
Playing Pitch Strategy	Cabinet	6 February 2013	Report of the Head of Leisure and Culture	Karl Stokes, Parks and Green Spaces Service Manager 01527 86252 ext 3377
Local Authority Mortgage Assistance Scheme	Cabinet	6 February 2013	Report of the Executive Director (Finance and Resources) – S151 Officer	Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer 01527 881673
Treasury Management Statement 2013/14 to 2015/16	Cabinet <i>Recommendation to be made to Council</i>	6 February 2013 20 February 2013	Report of the Head of Finance and Resources	Teresa Kristunas, Head of Finance and Resources, 01527 64252 ext 3295
Finance Monitoring 2012/13 (Quarter 3)	Cabinet	6th March 2013	Report of the Head of Finance and Resources	Sam Morgan, Financial Services Manager, 01527 64252 ext 3295